

STONINGTON VILLAGE FAIR ARTISAN ROW GUIDELINES

1. All exhibits will be juried into the show. Please include the URL of your website on the application and/or three photos with your application, including two of your craft and one of your overall booth or display, as supporting materials. This is for all applicants, including returning vendors.
2. Spaces are assigned on a first-come, first-served basis, so please include your top three spaces when registering. We will try our best to honor your space requests. Priority will be given to vendors with hand-crafted items and/or original artwork.
3. If your application is not selected, payment will be refunded to you promptly in full. Multiple similar product entries and space constraints impact selection.
4. The COMO will provide all advertising designed to promote this popular event.
5. Exhibitors may check in for set up no earlier than 7:00 a.m. on the day of the Fair. Fair sales may begin at 10:00 a.m. and end at 4:00 p.m. To maintain the integrity of the Fair, all selected vendors are required to remain open for sales until the 4:00 p.m. closing time. There will be NO loading/unloading from the library driveway. Exhibitors must provide their own table, chairs, displays, and tents.
6. There will be a 10-minute unloading zone from 7 a.m. to 9 a.m. for registered artisans at the 2024 Village Fair. No traffic will be allowed on High Street after 9 a.m. In order to help streamline this process, we are requiring a vehicle make, model and license plate number on your application. This will help identify you as a registered vendor on the day of the event.
7. Exhibitors may set up tents and table/chairs on the green beginning the Friday before the fair after 3 p.m. Tents must be staked and all set-up is at your own risk.
8. The Stonington Village Fair is a rain or shine event. Payments for jury accepted vendor spaces are non-refundable. We encourage you to bring a tent for shade or inclement weather as none will be provided.
9. The entry fee for the one day show is \$140 for a 10'x10' standard space and \$160 for a 12'x12' premier space. Please make payment online or your check payable to the Stonington Community Center and mail with your application and photos to:

The Stonington Community Center, Inc.
28 Cutler Street, Stonington, CT 06378
Attention: Village Fair

10. All exhibitors who sell products within the State of Connecticut must possess a valid CT sales tax permit. If you do not have one, please contact the Dept. of Revenue Services –Registration Division at (860) 297-4885 or (860) 566-7437. Crafters who do

not have a tax permit will not be considered for the Fair.

11. All exhibitors and patrons are required to follow all CT State mandated COVID-19 safety protocols that are in effect at the time of the Fair. Failure to comply with COVID-19 safety protocols will result in the vendor being asked to leave without refund.
12. If the event is cancelled due to state mandates, your reservation will be applied to the 2025 Village Fair Artisan Row.